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Government of India
Ministry of Civil Aviation
Bureau of Civil Aviation Security

2nd Floor, 'A' Block, Udaan Bhawan,
Safdarjung Airport, New Delhi – 110003.
09-04-20265

VACANCY CIRCULAR

Subject: Filling up of various Group 'B' & 'C' posts in Bureau of Civil Aviation Security on deputation basis –reg.

The Bureau of Civil Aviation Security (BCAS), an attached office of Ministry of Civil Aviation (MoCA), Government of India (GOI) invites applications for filling up the following posts from the eligible and willing candidates serving under the Central Government or State Governments or Union Territories or Central Armed Police Forces or Public Sector Undertakings or Recognized Research Institutions or Universities or Semi Government or Statutory or Autonomous Organizations on deputation (including Short-Term Contract) basis:

S. No.	Name of the post	Group	Level in the Pay Matrix	No. of Posts
i.	Senior Aviation Security Officer (SASO)	B	Level - 07	31
ii.	Deputy Aviation Security Officer (DASO)	C	Level - 05	12
iii.	Senior Aviation Security Assistant (SASA)		Level - 03	19
iv.	Staff Car Driver (Grade-I)		Level - 05	02
v.	Dispatch Rider (DR)		Level - 02	01
Total				65

(The number of vacancies is tentative and may change at the time of selection)

2. The essential eligibility criteria, qualifications, etc are as under:

Sl. No	Name of the Post	Level in the pay Matrix	Eligibility Conditions	Experience	Initial Deputation tenure	Maximum Age Limit
1.	Senior Aviation Security Officer (SASO)	L – 7	Holding analogous post on regular basis in the parent cadre/department OR	Three years' experience in police/ security/ intelligence department of Government of	Three years	56 years

			With five years' service in the grade rendered after appointment thereto on a regular basis in the level 6 of pay matrix or equivalent in the parent cadre or department; AND Bachelor's Degree from a recognized University.	India or State Government or Union territories or Public Sector Undertakings or Autonomous Organisation.		
2.	Deputy Aviation Security Officer (DASO)	L – 5	Holding analogous post on regular basis in the parent cadre or department OR With five years' service in the grade rendered after appointment to the post on regular basis in posts in level - 04 in the pay matrix or equivalent in the parent cadre or department; AND Bachelor's Degree from a recognized university or institute.	Three years' experience in Police or Security or Intelligence department in any of the feeder organization.	Five years	56 years
3.	Senior Aviation Security Assistant	L – 3	Officers of the Central Armed Police Forces or State Police		Three years	56 years

	(SASA)		Organizations or Union territory Police Organizations; Holding analogous post on regular basis in the parent cadre/department OR three years' regular service rendered in the pay level 02 in the pay matrix.			
4.	Driver (Gr. I)	L – 5	Holding analogous post on regular basis in the parent cadre OR Head Constable in level 4 of the pay matrix with 05 years regular service from Central Armed Police Forces or State Govt. Police or Union territory Police; having fifteen years regular service.	i. Must have a valid driving license for heavy/light motor vehicle with at least 10 years of driving a motor vehicle. ii. Must be able to read English Numerals and figures. iii. Must have a thorough knowledge of Traffic Regulation. iv. Must have a good knowledge of petrol and diesel engine working and be	Three years	56 years

				able to locate faults and rectify minor running defects. v. Must be able to clear car carburetor and plug.		
5.	DR	L – 2	From amongst Police Constables from Central Police Organisations or Delhi Police or State Govt. Police possessing valid driving license for Motor cycle or three-wheeler scooter.		Three years	52 years

3. The candidates selected for deputation to any of the above posts will be governed by the terms and conditions of deputation laid down in the DOPT's OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010, as amended from time to time.

4. The candidates selected on these posts may be posted at BCAS Headquarters at New Delhi or at any of its Supervisory Offices (SOs)/ Regional Offices (ROs)/Assistant Regional Offices (AROs) located across the country.

5. The Bio-data (*in triplicate*), in the prescribed format (attached at **Annexure**), **countersigned & duly stamped by the Competent Authority**, of suitable and willing candidates may be forwarded along with the documents mentioned in Para 6 below, within **60 days** from the date of publication of this circular in the '**Employment News**' to the **Deputy Director (Pers.), Bureau of Civil Aviation Security, Room No. SA 03, 2nd Floor, 'A' Block, Udaan Bhawan, Safdarjung Airport, New Delhi – 110003.**

6. List of essential documents to be attached with the Bio-data is as under:

- i. DE/Vigilance Clearance Certificate;
- ii. Integrity Certificate;
- iii. List of penalties (Major/Minor) imposed, if any, during the last 10 years;
- iv. APARs/ACRs for the last five years (*It may be noted that the Xerox copies of*

*ACRs/APARs should be attested **by an officer not below the rank of Under Secretary to the Government of India or equivalent on each page**.*

Important Notes:

- I. **Incomplete applications and/or applications forwarded without the complete set of essential documents listed above will not be entertained and summarily rejected without any further correspondence. Candidates who apply for the above posts will not be allowed to withdraw their candidatures subsequently.**
- II. **The above posts are proposed to be filled up on deputation basis only. Hence, Retired and Private candidates are not eligible to apply.**

(Salil Deep Sachan)

Deputy Director (Pers.)

Tele No. 011 - 24618561

Email: ddpers.bcas@gov.in

To:

1. The Lt. Governors/Administrators of all Union Territories.
2. The Chief Secretaries, all State Governments.
3. All Secretaries, Ministries/Departments of Government of India – with the request to give wide publicity to this Circular including Attached Offices/Subordinate Offices/PSUs/Autonomous Bodies etc.
4. The Secretary (R), Cabinet Secretariat, CGO Complex, Lodhi Road, New Delhi.
5. The Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.
6. The Director, Intelligence Bureau, North Block, New Delhi.
7. The Director, Special Protection Group, Cabinet Secretariat, 9 Lok Kalyan Marg, New Delhi.
8. The Director, Central Bureau of Investigation, CGO Complex, Lodhi Road, New Delhi.
9. The Director General, Border Security Force, CGO Complex, Lodhi Road, New Delhi.
10. The Director General, Central Reserve Police Force, CGO Complex, Lodhi Road, New Delhi.
11. The Director General, Indo-Tibetan Border Police, CGO Complex, Lodhi Road, New Delhi.
12. The Director General, Central Industrial Security Force, CGO Complex, Lodhi Road, New Delhi.
13. The Director General, National Investigation Agency, CGO Complex, Lodhi Road, New Delhi-110003.
14. The Director General, Sahastra Seema Bal, East Block-V, R.K. Puram, New Delhi.
15. The Director General, Fire Services, Civil Defense & Home Guards, East Block-7,

R.K. Puram, New Delhi-110066.

16. The Director General, Assam Rifles, Shillong, Meghalaya – 793010.
17. The Director General, Railway Protection Force, Rail Bhawan, Rafi Road, New Delhi.
18. The Director General, National Security Guard, Mehramnagar, Palam, New Delhi, Delhi 110037.
19. The Director General, National Disaster Response Force, 6th Floor, NDCC-II Building, Jai Singh Road, New Delhi-110001.
20. The Director, National Crime Records Bureau, R.K. Puram, New Delhi.
21. The Director, Sardar Vallabh Bhai Patel National Police Academy, Shivrampally, Raghavendra Nagar, Hyderabad, Telangana - 500052.
22. The Director General, Bureau of Police Research and Development Head Quarters, Mahipalpur, New Delhi.
23. The Director, National Institute of Criminology & Forensic Science, Ministry of Home Affairs, Rohini, Sector-3, Delhi-110085.
24. The Chairman, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi - 02.
25. The DGPs/Commissioner of Police of All States/Union Territories.
26. The Director (AS), Ministry of Civil Aviation, Rajiv Gandhi Bhawan, New Delhi.
27. All I/C Regional Offices, Bureau of Civil Aviation Security for wide publicity.
28. PPS/PA to DG/DDsG/Dir. (Admn.), BCAS.
29. NIC, BCAS (with request to upload the circular on the website immediately).