

**Bureau of Civil Aviation Security
'A' Wing, I-III Floor, Janpath Bhawan,
Janpath, New Delhi.**

31.12. 2010

Recruitment of Dispatch Riders in the Bureau of Civil Aviation Security on deputation basis.

The Bureau of Civil Aviation Security, an attached office of the Ministry of Civil Aviation is responsible for planning and laying down of the National Civil Aviation Security Policy, monitoring and coordination of security arrangements at all civil airports, implementation of the international standards for aviation security etc. It is proposed to fill up 5 posts of Dispatch Rider (General Central Service Group 'C' Non-Gazetted, Non-Ministerial) in the pay scale of Rs.3,050-75-3,950-80-4,590 (pre-revised), which is now in Pay Band 1(Rs. 5200-20,200/-) with Grade Pay of Rs.1900/- in the Bureau of Civil Aviation Security. The posts are to be filled up on deputation basis from amongst Police Constables of the Central/State Governments/Union Territory Administration/Central Police Organizations holding analogous posts on regular basis in the parent cadre/Department and possessing a valid driving license for motor cycle or three wheeler.

2. After three years in Bureau of Civil Aviation Security on deputation, the Candidates shall be considered for absorption on seniority cum merit basis. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years. The selected candidates may be posted at BCAS headquarters or at any of its regional offices located at Delhi, Mumbai, Kolkata, Chennai, Amritsar, Ahemdabad, Guwahati and Hyderabad.

3. The officer selected for deputation to the post of Dispatch Rider will be governed by the terms and conditions of deputation laid down in the Ministry of Personnel, Public Grievances & Pensions (Deptt. Of Personnel and Training) O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. They have option to either draw pay in the scale of pay applicable to them in their parent organization plus deputation duty allowance or have their pay fixed in the scale of pay applicable to deputation post.

4. The Bio-data, in the prescribed format (in duplicate), of suitable officers may be forwarded along with the following documents, within six weeks from the date of publication of this circular in the 'Employment News' .

5. List of essential documents to be attached with the Bio-data:-

- i) Vigilance Clearance Certificate;
- ii) Integrity Certificate;
- iii) List of penalties (Major/Minor) imposed;
if any during the last ten years;
- iv) ACRs dossier or ACRs for the last five years (It may kindly be noted that the photostat copies of ACRs should be attested by an officer not below the rank of Under Secretary or equivalent on each page).

Important Note: Incomplete applications and applications forwarded without the complete set of essential documents listed above, shall be rejected.

6. Candidates who apply for the post will not be allowed to withdraw their candidatures subsequently.

(S. Srinivas)
Dy. Director (Pers)
Tele: 23355165

MOST IMMEDIATE

**No. A-12018/7/2009-Admn.
Government of India
Bureau of Civil Aviation Security
'A' Wing, I-III Floor, Janpath Bhavan,
Janpath, New Delhi.**

Dated : 31.12.2010

Subject : Filling up the post of Daftry in the Bureau of Civil Aviation Security on deputation basis.

The Bureau of Civil Aviation Security (BCAS) is an attached office of the Ministry of Civil Aviation. The Bureau is responsible for laying down the standards for pre-embarkation security and anti-sabotage measures in respect of civil flights and ensuring their compliance through regular inspections and Security Audits. The aim of BCAS is to safeguard civil aviation operations against acts of unlawful interference.

2. One post of Daftry (General Central Service Group 'D' non-Gazetted) in the Pay Band-1 (Rs. 5200-20,200 with Grade Pay of Rs.1800/- is to be filled up on deputation basis in the Bureau. The selected person will be liable to be posted at BCAS Headquarters at Delhi. The post is to be filled up on deputation/absorption basis from Daftries or Peons in the Ministries or Departments of Government of India with 2 years regular service in the grade.

3. The selected officers will be governed by the terms and conditions of deputation laid down in the Ministry of Personnel, Public Grievances & Pensions (Deptt. Of Personnel and Training) O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. He will have the option to either draw pay in the scale of pay applicable to him in his parent organization plus deputation duty allowance or have his pay fixed in the scale of pay applicable to deputation post.

4. The Bio-data, in the prescribed format (in duplicate), of suitable candidates may be forwarded along with the following documents, within six weeks from the date of publication of this circular in the 'Employment News'.

5. List of essential documents to be attached with the Bio-data:-

- i) Vigilance Clearance Certificate;
- ii) Integrity Certificate;
- iv) List of penalties (Major/Minor) imposed;
if any during the last ten years;
- iv) ACRs dossier or ACRs for the last five years (It may kindly be noted that the photostat copies of ACRs should be attested by an officer not below the rank of Under Secretary or equivalent on each page).

Important Note: Incomplete applications and applications forwarded without the complete set of essential documents listed above, shall be rejected.

6. Candidates who apply for the post will not be allowed to withdraw their candidatures subsequently.

(S. Srinivas)
Dy. Director (Pers)
Tele: 23355165

No. A-12018/5/2010-Admn
Bureau of Civil Aviation Security
'A' Wing, I-III Floor, Janpath Bhawan,
Janpath, New Delhi.

Dated: 31.12.2010

Recruitment of Drivers (Ordinary Grade and Grade I) in the Bureau of Civil Aviation Security on deputation basis.

The Bureau of Civil Aviation Security, an attached office of the Ministry of Civil Aviation is responsible for planning and laying down of the National Civil Aviation Security Policy, monitoring and coordination of security arrangements at all civil airports, implementation of the international standards for aviation security etc. It is proposed to fill up the following posts of Staff Car Drivers in the Bureau of Civil Aviation Security

i) One post of Driver, Ordinary Grade (General Central Service Group 'C' Non-Gazetted, Non-Ministerial) in the pay scale of Rs.3,050-75-3,950-80-4,590 (pre-revised), which is now in Pay Band 1(Rs. 5200-20,200/-) with Grade Pay of Rs.1900/-.

ii) One post of Driver, Grade I (General Central Service Group 'C' Non-Gazetted, Non-Ministerial) in the pay scale of Rs4500-125-7000 (pre-revised), which is now in Pay Band 1(Rs. 5200-20,200/-) with Grade Pay of Rs.2800/-.

2. As per the extant Recruitment Rules for the post of Ordinary Grade Driver the post are to be filled up on deputation basis from amongst Constable Drivers of the Central/State Police Organisations/Union Territory Police with five years regular service in the grade and possessing a valid driving license for heavy/light motor vehicle with minimum 3 years experience of driving motor vehicles. Similarly, the post of Grade I Driver is to be filled from Head Constable from Central/ State Police Organisation / Union Territory Police having 15 years regular service and possessing a valid driving licence for heavy / light motor vehicle with atleast 10 years experience of driving a motor vehicle.

3. The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces. They may be continued on re-employment.

4. All the candidates should mandatorily fulfill all the eligibility criteria of experience and qualifications:-

- i) Must have a valid driving licence for heavy/ light motor vehicle with minimum three years experience of driving a motor vehicles;
- ii) Must be able to read English Numerals and figures.;
- iii) Must have a thorough knowledge of Traffic Regulations.
- iv) Must have good knowledge of petrol and diesel Engine working and be able to locate faults and rectify minor running defects.

5. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

6. The officer selected for deputation will be governed by the terms and conditions of deputation laid down in the Ministry of Personnel, Public Grievances & Pensions (Deptt. Of Personnel and Training) O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. They have option to either draw pay in the scale of pay applicable to them in their parent organization plus deputation duty allowance or have their pay fixed in the scale of pay applicable to deputation post.

7. The Bio-data, in the prescribed format (in duplicate), of suitable officers may be forwarded along with the following documents, within six weeks from the date of publication of this circular in the 'Employment News' .

8. List of essential documents to be attached with the Bio-data:-

- i) Vigilance Clearance Certificate;
- ii) Integrity Certificate;
- iii) List of penalties (Major/Minor) imposed; if any during the last ten years;
- iv) ACRs dossier or ACRs for the last five years (It may kindly be noted that the photostat copies of ACRs should be attested by an officer not below the rank of Under Secretary or equivalent on each page).

Important Note: Incomplete applications and applications forwarded without the complete set of essential documents listed above, shall be rejected.

9. Candidates who apply for the post will not be allowed to withdraw their candidatures subsequently.

(S.S. Modi)
Dy. Director (Admn.)
Tele: 23718561

BIODATA PROFORMA

Post Applied for:

1. Name (in block letters)
2. Permanent Address
3. Date of Birth (in Christian Era)
4. Date of retirement under Central/State Government
5. Educational Qualifications
6. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

| | Qualification/experience required | Qualification/experience possessed by the officer |
|-----------|-----------------------------------|---|
| Essential | | |
| Desired | | |

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

| Office/Instt/Organisation | Post | From | To | Scale of pay and basic pay | Nature of duties. |
|---------------------------|------|------|----|----------------------------|-------------------|
| | | | | | |

9. Nature of present employment i.e. adhoc or temporary or quasi permanent or permanent.
10. In case the present employment is held on deputation/contract basis please state:
 - a) The date of initial appointment
 - b) Period of appointment on deputation/contract
 - c) Name and address of the parent office/organization to which you belong
11. Additional details about present employment please state whether working under:-
 - a) Central Govt. b) State Govt. c) Union Territory d) Central Police Organisation
12. Are you in the Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Basic Pay and total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if the space is insufficient.
15. Whether belongs to SC/ST
16. Choice of Place of Posting (indicate 3 preferences)
17. Remarks.

Signature of the applicant
Address: _____

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of Office)